



Student Support Referrals

Students in Practice

These guidelines have been developed for all Practice Educators (PE's) and students to use to establish the need for extra help and support in attaining clinical competencies

Stage 1

- PE to speak with the PPC and university academic advisor for the student, raising the concerns that you have
- PE works with the university and the student to create an action plan for the student that is specific, measurable, achievable, realistic and timely

Stage 2

- PE reviews the action plan with the student and provides constructive feedback on the areas identified. Ensure that all evidence is documented within the action plan
- Where further input is required, PE completes the student referral form for additional support and guidance from the L&D team. Be sure to include the students action plan in your referral and inform the student

Stage 3

- Practice Placement LDO reviews the referral and allocates to an LDO. The LDO may make contact with PE to discuss the referral and to discuss the next steps
- The support offered will vary depending on the requirement of the referral but could include a classroom scenario, review shift with the student, competency assessment or a combination of the above, but this will be communicated to both the PE and the student

Stage 4

- A report will be written to advise of the outcome of the additional support that has been provided and retained on the student P file
- Support will assist with sign off of competencies by PE or LDO
- Further support will be put into place to support the student and PE in practice placement to achieve competencies if required

Student self-referrals

- If you are a student and feel that you need additional support, please speak firstly with your academic advisor and PE to develop an action plan.
- If following this you still require further support, please ask your PE to complete the student referral form