



Virtual Safeguarding 2025/26 FAQ's

- Where can I find joining instructions?
 - Joining instructions and information should have been emailed to you via ROC. Instructions can also be found on the SWASfT CPD website here: [L&D Education Day Page - SWAST CPD](#)
- Where will my training take place?
 - ROC will allocate you onto a safeguarding date which will be hosted on Microsoft Teams. An email would have been sent from ROC confirming details, including log in information. Please only join your allocated date.
- I have education support needs, how can I access educational support?
 - Information can be found here: [L&D Education Day Page - SWAST CPD](#) under the learning support needs page.
- What is the dress code?
 - The wearing of uniform is not required, but please consider professionalism at all times.
- I am a bank member of staff, how do I book on?
 - Bank staff can self book here: [L&D Education Day Page - SWAST CPD](#)
- Where is a suitable location to dial into this training?
 - Please consider finding a private space, where you can speak openly.
 - Consider using headphones.
 - Stations can be utilised where appropriate.
- What device should I use to dial into this training?
 - Any device capable of accessing Microsoft teams can be used, including Trust ipads and personal devices.
 - Local Stations may also have computers that could be used.
- What happens if I am unwell and need to book sick?
 - Please contact the Trust sick line number
 - For substantive staff, you will be rebooked onto this training at another date.
- I am a clinician in the EOC, what day do I need to go on?
 - Frontline staff and EOC clinicians will be attending the same dates so please follow the joining instructions provided.

If you have any further questions please contact
LearningandDevelopmentAdministrationTeam@SWAST.nhs.uk stating your location and ESR number.



