

## Frequently Asked Questions (FAQ)

### What are the Education Days?

Education Days are part of a refreshed, organisation wide education programme launching from **April 2026**. They provide protected, face-to-face learning time to strengthen core skills, build confidence, and ensure we continue to meet our commitments to high quality education, patient safety, and professional development.

### Who needs to attend Education Days?

Attendance depends on your role:

- **All frontline staff (including anyone who responds in a clinical capacity) will attend a Core Skills Education Day**
- **All frontline staff (including EMD's and EOC Clinicians and anyone who responds in a clinical capacity) will attend Learning Disabilities and Autism Training**
- **Frontline Registered clinicians (including any registrant who responds in a clinical capacity) will also attend a Clinician Education Day**
- **All frontline staff (including anyone who responds in a clinical capacity) and EOC clinicians will attend a virtual Safeguarding Education session**
- Additional Education Days apply to specific roles or on a rotational basis (e.g. Conflict Resolution, Reduced scope Paramedic, Non-clinical responding managers etc)

Further details and individual joining instructions will be shared here [Education and Professional Development](#)

### How do I book on to the days?

If you have your shifts planned by the ROC then you will be planned to attend your education days, based on your clinical grade, and for conflict resolution this will depend on where you are in your 3 yearly compliance cycle.

### I self-roster how do I book onto the education days?

You should be proactive in ensuring you contact the ROC to book onto the education days, if you hold a role such as Lead Paramedic, Clinical Team Manager, Senior manager, respond to patients in your leadership role then you can contact the ROC to identify a suitable date.

### I work on the bank, how do I book onto the education days?

You can contact the ROC or self-book. The responsibility is on you to be proactive early on to ensure there are spaces on your preferred dates. [Education day - Self Booking - SWAST CPD](#)

### I work in a leadership/specialist role how do I book on to the education days?

You will need to contact the ROC or work with your local admin team to be booked on. You need to be proactive in booking on to ensure your preferred dates and locations are available.

### What topics will be covered on each of the days?

The Education Day programme includes:

### **Core Skills Day (all frontline staff):**

- Moving and Handling
- Infection Prevention and Control
- Resuscitation (adult, child, and newborn) with on the day QCPR assessment
- Emergency Preparedness, Resilience and Response (EPRR)
- Electronic Patient Care Records (EPCR)

### **Additional Education Days:**

- Learning Disability and Autism (Diamond Standard accredited)
- Conflict Resolution (three year cycle)
- Safeguarding Level 3 (revised 4.5-hour delivery)
- Clinician Education Day (case based learning focusing on decision making, documentation, pathways, MCA, mental health, stroke/TIA, falls and frailty, and primary care follow up)

### **What are “Back to Basics” CPD sessions?**

Back to Basics sessions are **optional CPD sessions** open to all roles and experience levels. They provide a supportive space to refresh essential skills, practise resuscitation techniques, and prepare for moving and handling assessments, helping staff feel confident and prepared ahead of Education Days.

### **Will I receive information before my Education Day?**

Yes. You will receive **joining instructions** ahead of each day, including venue details, what to expect, and what to wear, so you feel fully prepared and supported.

### **What is changing with safeguarding training?**

Level 3 safeguarding education will move to a **shorter 4.5-hour virtual session**, responding to feedback about the length of previous virtual delivery while maintaining learning quality and compliance.

### **How will e-learning be completed?**

We are introducing **protected e-learning time** to support learning within working hours and reduce pressure outside of shifts.

On a **Safeguarding Education Day**, frontline staff will be abstracted for **11 hours**:

- **4.5 hours** for face to face safeguarding education
- **6.5 hours** protected time to complete required e-learning modules

You will be expected to ensure you are compliant with your e-learning in relation to your refresher cycles; this might mean you will need to complete e-learning before or after your abstraction for the safeguarding day.

## **I only have a bank contract will I also be paid a full 11 hour shift when I attend the 4.5 hour safeguarding day?**

No. Bank staff will receive **4.5 hours** of virtual safeguarding. Bank hourly rates reflect the requirement for bank staff to complete elearning as part of their engagement with the organisation.

## **Why is this programme important?**

This programme delivers on our commitment to education by:

- Providing protected, high quality learning time
- Strengthening safety, confidence, and clinical capability
- Ensuring consistent education aligned with national standards
- Supporting a confident, capable workforce

## **Where can I get more information?**

Further communications will be shared ahead of each Education Day please also check [Education and Professional Development](#) . If you have questions in the meantime, please speak with your line manager or local education team.

Where can I find joining instructions?

- Joining instructions and information can be found on the SWASfT CPD website here: [L&D Education Day Page - SWAST CPD](#)
- 

Where will my training take place?

- ROC will allocate training locally, and you will receive an email regarding the specific training location. Please take note of the contents of this email, as the venue is subject to change, due to challenges with classroom space. Some of the education may take place at venues external to SWASfT.

I have learning needs, how can I access educational support?

- Information can be found here: [L&D Education Day Page - SWAST CPD](#) under the learning support needs page.

What is the dress code?

- Due to the practical nature of the syllabus uniform will be required. Please consider if it is necessary to wear rank within the classroom setting.
- I am away from my base station; can I claim travel and subsistence?
  - Mileage is as per section 16.0 of the travel and subsistence policy.

## **Is there any CPD that can help me prepare?**

To support every member of our diverse workforce and set you up for success, we are also introducing a series of **“Back to Basics” CPD sessions**, open to all roles and levels of experience. These sessions are designed to bring people together in a supportive, collaborative environment where everyone can refresh essential skills, practise resuscitation techniques, and build confidence ahead of the moving and handling assessments. Whether you are new to the service, experienced in your role, or returning to practice, these sessions give you the time and space to reconnect with core principles, strengthen your technique, and ask questions without pressure. These sessions will be bookable on SWAST CPD.