

BSc (Hons) Paramedic Science Programme Handbook 2024/2025



Programme Name: BSc (Hons) Paramedic Science

School of Health and Social Wellbeing

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Campus: Glenside Campus

Cohorts: 01, 02, 03, 04 and 05

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Introduction

This handbook will provide you with important information about your programme and life as a student at UWE.

Please note that the electronic version of the handbook will be kept up to date and you will be notified of any significant changes. If you have taken a hard copy of any information, please remember to refer back to the electronic version to ensure that you are working with the most up to date information.

The information in the handbook may also be provided in a number of other electronic or paper sources and this document provides links to the definitive data sources wherever possible.

Our commitment to you

We want to help you make the most of your experience of student life at UWE [Student Futures Manifesto – The Ten - Student information | UWE Bristol](#)

Communication

The main communication channel used by the University is the UWE student portal, myUWE. The myUWE link appears at the top of the University staff and student intranet home page alongside that of the library and gives you access to the portal, where much of the information relevant to you will appear, including important announcements. MyUWE gives you access to a wide range of course information, including links to Blackboard for modules you are currently studying. Blackboard provides the main communication channel for module specific information and should be checked regularly for new content and announcements.

Also from myUWE you can access your UWE student email account, which you are expected to check regularly (at least twice a week) as this is the email address that the University will use to contact you. If you do not activate this account, or choose to automatically forward emails to a different email account, then the University will not be responsible if you miss important information such as details about classes, assessments, examinations, fees, registration etc. You can find more [information on all aspects of your myUWE portal](#) on the website.

Programme information

[Please see the programme specification here.](#)

A very warm welcome to our programme, and a huge congratulations in your successes up to this point – the UWE BSc Paramedic Science programme remains a highly sought-after and well-regarded educational pathway into the profession, and you will have been through a competitive process to be here.

This handbook contains information that will be vital to you throughout your studies. The BSc (Hons) in Paramedic Science at UWE is now in its 11th year and is in its 3rd iteration following the most recent programme re-write in 2022. Emergency care is a complex, multi-dimensional and dynamic area of both study and practice. Pre-hospital, unscheduled and emergency care can be studied from several viewpoints, including individual, community, societal and global perspectives that are diverse and at times, controversial. Paramedic practice is an ever-expanding area of the United Kingdom National Health Service with new roles and responsibilities constantly being introduced. There has never been a more exciting time to join the profession, with a vast array of roles that paramedics can undertake in many different fields of healthcare.

Understanding prehospital, unscheduled and emergency care and related issues requires an appreciation of the inter-relationship of several theoretical perspectives including those arising from the disciplines of philosophy, social sciences, humanities and the life sciences and these are reflected in the modules you will study.

Traditionally ambulance services have been organised around the needs of patients with life threatening emergencies. Whilst this is an important element of the education of Paramedics, it should be recognised that less than 10% of patients that ring 999 have a life-threatening emergency. Many patients have urgent primary or social needs, and paramedics also have significant potential to contribute to health promotion and prevention of emergencies. Therefore, the revised education of Paramedics must prepare them not only to manage patients with emergencies but also to effectively manage patients with minor injuries and illness and chronic conditions and hence contribute to a reduction in patients that need to attend the Emergency Department. Lecturers and staff at the University of the West of England are enthusiastic and committed to supporting your development and the achievement of your potential. We sincerely hope you find your study here an amazing and enjoyable experience and that each one of you will go on to make a unique contribution to this unique field of healthcare.

Programme Aims

The overall aims of the programme are:

1. To equip the student with the knowledge, skills and professional standards required to practice as a paramedic
2. To develop graduates who are eligible to apply for Paramedic registration with the Health and Care Professions Council

In so doing it will develop safe and effective graduate practitioners who:

- Undertake a reflective and evaluative approach to their professional practice
- Have sound knowledge, understanding and skills that are evidence based in order to practice as a graduate paramedic
- Are able to integrate theory with practice using critical analysis, clinical reasoning and problem solving to enhance practice.
- Can work collaboratively with other health care professionals in practice
- Value continual professional development and lifelong learning
- Can undertake comprehensive assessment and examination using a range of diagnostic

The programme aims to develop practitioners who are equipped with the skills, knowledge and competencies to register as paramedics with the Health and Care Professions Council and builds upon the College of Paramedics' Curriculum Guidance (2019).

The programme is designed to enable the paramedic to be adaptable, manage and be responsive to changes in health and unscheduled emergency care provision, and be able to work both autonomously and as part of a multidisciplinary team.

The ability to respond positively to change within an emergent profession is vital to its survival and this programme is designed to equip practitioners with the requisite knowledge and skills to be responsive and in a position to develop and enhance the paramedic and emergency care profession. It encourages continuing professional development from the outset.

Core Principles for UWE BSc Paramedic Science students

These core principles are the key attributes and attitudes that will be expected of you as a paramedic student throughout your time with us. They will have been tested and assessed during the application and interview process and need to be maintained throughout. By commencing your studies on this programme, you are agreeing to these principles:

1. Engagement and Participation

Students are expected to be fully engaged in all aspects of the programme. This means consistently attending classes, placements, and programme activities, actively participating, and making the most of learning opportunities. You should be open to receiving feedback, accepting support when needed, and working collaboratively with peers and staff to enhance your learning experience. Engagement means showing up, contributing thoughtfully, and maintaining a growth mindset throughout your journey.

2. Professionalism and Culture

Students must demonstrate high levels of professionalism in all their interactions, whether at university, during placements, on social media, or through email communication. This includes upholding high standards of conduct, showing respect, and contributing positively to the learning environment. You are expected to foster a culture of inclusivity and support, ensuring that everyone feels valued, respected, and safe. You should embrace diversity and practice empathy, promoting a community where everyone can thrive.

3. Responsibility and Accountability

Each student is responsible for their own learning journey. This means taking ownership of your progress, seeking out resources, and being proactive in addressing challenges. You must also take responsibility for your own personal health and wellbeing, ensuring you manage your time effectively and maintain a healthy balance between academic, personal, and social life. This means reaching out for support when required and accessing specialised care proactively. By prioritising self-care, you can maintain personal resilience and make the most of the opportunities provided by the programme.

The Paramedic Graduate

The paramedic program empowers students to take responsibility for their learning, with a focus on practice placements as key for experiential learning. Graduates will gain knowledge of all aspects of pre-hospital emergency care, including urgent and critical care, and will develop the skills to provide effective, holistic care. They will understand the psychological, sociological, and physiological factors affecting patients and apply clinical reasoning and teamwork in multi-professional settings.

Graduates will integrate theory with practice, use evidence-based interventions, and demonstrate autonomous judgment. They will develop interpersonal skills to support patients in crisis, assess risks, and evaluate their own and others' care. They will adhere to professional conduct, show leadership, prioritize patient care, and be fit to practice as entry-level paramedics upon qualification.

Programme Outline

The program consists of 18 modules and a minimum of 1500 hours of practice placement over three years, all of which must be completed for paramedic registration. The award route is a full-time course, divided into three levels that equate with three academic years. Each year has 3 teaching blocks, and 3 practice placement blocks. The modules are taught at different academic levels, with Year 1 (level 4) modules being the easiest and Year 3 (Level 6) modules being more challenging. There are six modules at Level 4, seven modules at Level 5 and five modules at Level 3. The modules that will be studied are listed below.

	Module Code	Module Title	Brief module outline
Year 1 (Level 4)	UZYSV9-15-1	Interpersonal skills for Paramedic Practice	The aims of this module are to explore the importance of effective communication and its role in the assessment of, and engagement with patients and carers and how the means of communication should be modified to address and take account of factors such as age, capacity, learning ability and physical ability.
	UZYSVG-15-1	Principles of Prehospital Emergency Care	This module will introduce you to the principles of prehospital emergency care. It examines the role of the paramedic and those assisting the paramedic, introducing the student to the concept of holistic patient care with a particular focus on a range of basic assessment and treatment skills.
	UZYSVA-30-1	Life Sciences for Paramedics	This module will introduce you to the fundamentals of anatomy and physiology that underpin your professional practice. It will cover the basic structure and function of major bodily systems. Students will learn essential principles of anatomical terminology, surface anatomy and planes.
	UZYSVC-15-1	Medical Conditions for Emergency Care	The aims of this module are to explore a systems-based approach to a range of medical conditions. The module will focus on pathophysiology, signs and symptoms, risk factors, management, referral pathways, and creating a differential diagnosis, with some emphasis of the conditions across the lifespan.
	UZYYGQ-15-1	Electrocardiogram (ECG) Interpretation for Paramedic Practice	The aims of this module are to explore the interpretation of the electrocardiogram (ECG) in the context of paramedic practice. The module will focus on the underlying principles of cardiac electrophysiology, recognition of ECG presentations through systematic interpretation and management of these presentations.
	UZYSVM-30-1	Paramedic Practice 1	This module will give the students the foundational skills and techniques for paramedic practice that will equip them to conduct patient assessment, basic clinical decision making and intermediate life support. These foundational skills will be built upon during the year in clinical simulation as well as in the placement setting and will develop an understanding of a holistic approach to patient care including communication, manual handling, patient assessment and clinical reasoning.

Year 2 (Level 5)	UZYSV7-15-2	Emergency Care of the Older Adult	The aims of this module are to explore the important differences in the care and management of older adults within paramedic practice. The module will investigate a variety of medical conditions specifically affecting older person care including dementia, palliative care support and safeguarding concerns.
	UZYSV8-15-2	Evidence Based Paramedic Practice	The aims of this module are to prepare students for the contemporary demands of a health care professional by exploring the use of evidence, research and enquiry. This module will introduce contemporary research methodologies and methods related to the paramedic profession and its underpinning knowledge base.
	UZYGR-15-2	Psychosocial Aspects of Paramedic Practice	The increasing awareness that psychosocial aspects are a key component of paramedic practice underpins this module and its content. This module explores the mental, social, spiritual and emotional factors which affect our health and well-being and how they have an influence in every emergency call that paramedics attend.
	UZYSV3-15-2	Advanced Life Support Skills	The aims of this module are to explore the use of advanced life support skills by paramedics to manage a range of peri-arrest and cardiac arrest presentations. This module will investigate a range of theoretical content to prepare students for the contemporary standards required of a paramedic undertaking advanced life support skills.
	UZYGS-15-2	Trauma and Mass Casualty Management	The aims of the module are to explore the assessment and management of the traumatically injured patient within the context of paramedic practice. In addition, the module will consider how to apply these principles within the context of mass casualty incidents, by discussing key aspects of interoperability, triage and the UK response to major incidents.
	UZYSVD-30-2	Paramedic Practice 2	The aims of this module are to explore the practical application of a range of key paramedic assessment and management skills taught throughout the second-year theory modules. Students will use guidelines and evidence to support their clinical decision making for a wide variety of patient groups, such as elderly and paediatric patients.
Year 3 (Level 6)	UZYSV4-30-3	Evolving Paramedic Practice	The aims of this module are to build upon the knowledge and understanding obtained within the level 5 'Evidence based paramedic practice' module and provide an opportunity to undertake independent study within the scope of the paramedic profession and experience the process of academic inquiry.
	UZYSV5-30-3	Primary and Urgent Care within Paramedic Practice	The aims of this module are to explore the evolving role of urgent and primary care within paramedic practice. This module is designed to instil confidence and competence in assessment, management and referral of; long-term conditions, minor injuries and illnesses, whilst underpinned by current evidence-based practice
	UZYGT-15-3	Law, Ethics and Leadership in Paramedic Practice	The aims of this module are to explore the leadership, ethical considerations and legal concepts that underpin paramedic practice. This module considers how various ethical principles, and legal concepts can inform paramedic clinical decision making and ultimately, improve patient care.
	UZYSV6-15-3	Applied Paramedic Pharmacology	This module covers the principles of drug action, including pharmacokinetics and pharmacodynamics, and focuses on safe medication administration in pre-hospital settings. Students learn to calculate dosages, understand legal and ethical responsibilities, and manage common drugs like analgesics, sedatives, and antibiotics.
	UZYSVE-30-3	Paramedic Practice 3	This module will provide students with the opportunity to develop an ability to undertake a comprehensive history and conduct a thorough physical examination. Students will be given the opportunity to advance their understanding and ability to generate provisional and differential diagnoses and risk management skills.

Timetable and progression

The overall timetable for each academic year is produced and released in January/February for the following September to August period. An electronic version is kept on the main UWE Paramedic Science Blackboard page – you may wish to download your own version, but please make sure you regularly check the online version so you stay aware of any changes or updates, although these will be unlikely and would also be communicated with you separately.

You are asked to pay particular attention to assessment dates and ensure you check with your programme team if you are unsure when assessments are due. You are expected to be available during these periods and absence from scheduled assessments may have a significant impact on your studies. Please take care to avoid these dates, including resits, when planning any holidays.

Some things to note about the timetable:

- Assessment weeks are pre-planned on the timetable. These are the most likely periods for your exams and assessment deadlines, but some assessments may sit outside of these if necessary. Your Module Leader will inform you when the assessment for each module is in the module introduction and module handbook.
- You have 3 'practice' modules which contain all the skills and simulations that will develop you within your role, and they are also the modules that your practice placement sits within – Paramedic Practice 1, 2 and 3. The resit periods for these modules are 4 weeks long and sit within your end of year breaks from university. It is strongly advised that you don't plan anything for these periods in case you need to catch up on placement for any reason.
- The current academic regulations include a stipulation that you are not allowed to progress into a subsequent academic year if you have more than 30 credits outstanding to complete from the previous year. This means that if you are unsuccessful in multiple modules within a year, there is a chance that your progression into the next year might be stopped.

Approach to Teaching and Learning

Our approach to teaching and learning is shaped by educational theory and research. As such, we follow an adult learning model which places students as the centre of their learning. You are expected to engage fully with the learning resources, as well as teaching sessions, and will need to take responsibility for your own learning and development. Independent learning enables deeper learning to take place and prepares you for continuous professional development as a paramedic.

The curriculum follows a spiral approach, whereby your learning in one module connects to others (both within a level/year, and between levels/years). Self-directed preparatory work may be required between lectures and seminar/practical sessions; your module

leaders will make this clear on Blackboard and in the module learning resources. It is important to engage with this work, so that you are prepared for the following session.

All modules will include a range of teaching methods including but not limited to: Online lectures, seminars, flipped classroom, small group work, simulation, skills practice, scenario-based exercises, technology enhanced learning, problem based learning and interdisciplinary learning.

Attendance and professional behaviour

You must always behave in a manner appropriate to the regulations and procedures of the university and in accordance with the HCPC Guidance on conduct and ethics for students. For details see links below to the Health Care Professions Council website and the UWE professional suitability policy:

[HCPC Guidance on conduct and ethics](#)

[UWE Professional Suitability Policy and Procedure](#)

You must disclose any spent or unspent criminal convictions or cautions prior to joining the course or at any time during the course. Criminal offences particularly those involving dishonesty, or the use of drugs or alcohol are likely to raise questions about your suitability for the profession and fitness to practice and will be referred to the professional suitability team and your studies may be discontinued. If you fail to disclose and it subsequently comes to light, this will also be investigated.

Since the BSc (Hons) Paramedic Science programme leads to eligibility to apply for registration with the HCPC, and therefore a licence to practice as a Paramedic, full attendance to lectures and practice placements is considered essential to facilitate safe practice. Attendance to all classes, particularly practical sessions and those relating to preparation for practice, is essential for your knowledge and understanding of the profession you have entered. It is vital both for the safety of your future patients or clients and your personal professional development.

For these reasons, 100% attendance is required for placement and university hours. If attendance drops below 90%, we will consider managing this under the Professional Suitability process and your place on the programme may be at risk.

Holidays should only be taken during the official programme breaks.

Teaching block attendance

Attendance in teaching and practical sessions will also be monitored via the UWE MyAttendance app. At the start of each session staff will provide the code to use to sign in with the app, and it is your responsibility to make sure you sign in to confirm your attendance.

Any absence should be reported to the Module Leader(s) via email.

Issues of non-attendance will be dealt with by Module Leaders in the first instance. If non-attendance persists the Module Leader will contact your Academic Personal Tutor and Cohort Lead. Continued non-attendance will be treated seriously and will lead to implementation of Professional Suitability procedures. In addition, you may be prevented from going into practice. In extreme circumstances, it could also lead you to being asked to leave the programme if it is felt your lack of engagement has affected your suitability for the paramedic profession.

Placement block attendance

To be eligible for the award, all students must achieve a minimum number of hours of professional practice in recognised practice placements over the three years. This is normally expected to consist of 500 hours in each of Years 1 and 2 and 3, enabling students to achieve the required minimum total of 1,500 hours across the programme. Students who fail to achieve the specified minimum hours of practice placements will not be eligible for the awards until missed hours are made up. Attendance on placements will be closely monitored.

The following points in relation to placement hours must be adhered to:

- Placement hours must be accurately recorded in your Practice Assessment Document. It is the student's responsibility to keep their record of placement hours up to date and safe.
- All hours worked must be confirmed by a qualified person in practice.
- Sickness must be reported to the University and the Placement Provider. Please use your placement handbooks for information how reporting sickness on placement.
- All placement blocks are mandatory, even if all competencies and hours are completed.

Professional dress and student paramedic uniform

You will be provided a uniform for your time on the BSc Paramedic Science programme. This must be worn **in its entirety** whilst on placement and during practical sessions in teaching blocks. Remember, the Ambulance Service is an emergency service and wearing uniform, including personal protective equipment is an important part of the professional appearance, as well as being a health and safety consideration.

Please see the UWE Paramedic Science Uniform and Dress Code Policy for full details on the expectation on uniform and infection prevention and control measure during placement and practical teaching sessions.

Importantly, a professional appearance is required in practical sessions and in line with infection control guidance, please ensure that long hair is tied back, you are bare below

the elbow (no watches/jewellery other than a plain wedding band), and your nails are short, clean and free of nail polish.

Practice Placement

An important part of your course will be the time spent on practice placements. UWE Bristol's geographical area for placement provision covers the whole of the South, Southwest and West of England. Placements across this region help support and provide a wealth of clinical experience across many areas within the NHS healthcare service and the Private Voluntary and Independent sector. These placements are vital to meet the professional regulatory body standards in practice for HCPC registration.

As specified on our website and pre-joining materials, you must ensure you have means to travel to your placement location at unsociable hours, and/or funds available to secure short-term accommodation to participate in your placement, if required. Due to the nature of the shift times, you won't be able to rely on public transport. Placements are usually located within a 60-minute travel time from UWE Bristol (maximum 90 minutes). It is your responsibility to ensure that you get to the placement on time.

Core placements:

1. Emergency ambulance (From Year 1)
2. Community placement (Year 1)
3. Obstetrics (From Year 2)
4. Emergency, acute and urgent (From Year 2)
5. Paediatric (From Year 2)
6. Airway (From Year 2)

Optional placements (more to come):

1. Mental health (From Year 2)
2. Primary care (From Year 3)
3. Palliative care (From Year 3)
4. Leadership (From Year 3)
5. Education (Year 3)
6. Research (Year 3)

Please find detailed guidance on all placement opportunities in the relevant placement handbooks which are available on the main UWE Paramedic Science Blackboard page, which includes information such as:

- Placement expectations and professional conduct
- Planning for a successful placement
- Practice Educator guidance
- Sickness and absence
- Wellbeing and welfare

Student support

Student support is a cornerstone of our Paramedic Science programme, and we are committed to fostering a supportive and inclusive environment for all our students. We understand that the demands of this field can be both academically and emotionally challenging, which is why we offer a range of support services designed to help you

succeed. Whether it's academic guidance, mental health resources, or personal development, we are here to ensure that you have the tools and assistance needed to thrive. Our goal is to create a learning community where every student feels valued, supported, and empowered to reach their full potential.

Academic Personal Tutor

You will be designated an APT throughout your time on the UWE paramedic science programme. The APT plays a vital role in providing personalised academic guidance, mentorship, and support, helping you navigate your studies and develop professionally throughout the course. They will also signpost you to relevant services available at UWE as required.

Cohort Lead

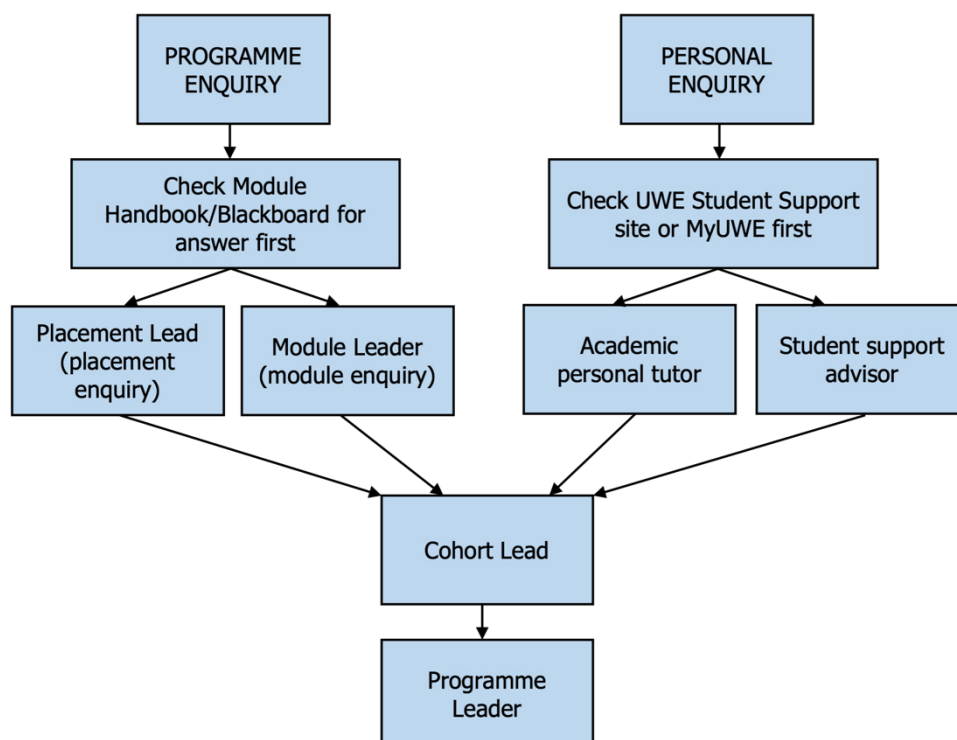
The Cohort Lead serves as the key leadership figure through your time at UWE, overseeing the overall academic progress and well-being of their assigned group of students, ensuring they receive the necessary support and resources to excel throughout their program.

UWE Wellbeing Support

UWE has many wellbeing and mental health support options. You can find out more on the website [here](#).

Programme communication strategy

It is important that you understand where to go if you have any questions or enquiries, whether that's programmatic questions around teaching, assessment or placement, or if that's personal enquiries about your personal life or academic development at UWE. Please use the diagram below to guide your decision making about who to contact:



Changes to your Programme

We strive, and are expected, to continually enhance our Programmes by responding to feedback from students and other Stakeholders, ensuring the curriculum is kept up to date and our graduates are equipped with the knowledge and skills they need. We may make any such changes to our Programmes without consulting you if the changes will not involve a Material Change.

There may be circumstances where we have to make a Material Change to the Material Information. In these circumstances, we will give you advance notice of the change and inform you about how this change will impact on your Programme and work with you to ensure you understand the reasons for, and the effect of, the change.

A Material change would be a change to the programme from the information we provided to you when we made you an offer of a place on your Programme, which includes:

- the published details of your Programme, including: Programme title; entry requirements; what you will study (for example core modules);
- method of study (for example, lectures, seminars, work placements); expected workload including number of contact hours and expected self-study;
- the overall assessment strategy for your Programme (not a change to the balance of assessment within individual modules);
- the award you will receive on successful completion of your Programme;
- location of study or possible locations;
- length of your Programme;
- whether your Programme is accredited by a professional, statutory or regulatory body (PSRB).

Examples of reasons for making a Material Change to your Programme may include:

- a commissioning or accrediting body requires us to add new course content to your Programme;
- in response to feedback from stakeholders or our students;
- where there is an insufficient number of students applying to the Programme/module of a Programme to make running the Programme or module impractical to provide a suitable student experience and/or financially viable;
- to reflect the introduction of new technologies;
- where staff have taken extended leave or left the University;
- following changes to the funding we receive or that students may be eligible for;
- Government legislation.

Where we wish to make a material change your rights are defined within the University's [Terms and Conditions](#)

UWE Advice and Support

Academic Support

Academic Support is provided through a number of roles and students should seek advice from academic staff on specific matters relating to teaching and learning.

- **Programme Leader** programme related issues, issues impacting on a number of modules within the programme, programme specific activities happening outside modules
- **Module Leader** module related issues, issues that affect that module only
- **Academic Personal Tutor** broader issues relating to teaching and learning at the University. See the website for further information about the [Academic Personal Tutor](#).

[Online resources and learning support, together with advice from Library Services](#) on managing references and improving your learning, writing and research skills are available.

If you need help with a particular mathematical or statistical problem, then just pop along to an [espressoMaths session](#), sit down at the espressoMaths table, and have a chat with one of the staff on duty; this person will be able to provide you with free user-friendly advice concerning your problem.

[There is advice available relating to study-related issues](#) including assessments, and if [there are circumstances affecting your ability to study](#).

Advice is available on [transferring courses](#), taking time out or withdrawing from study.

Student support

The University also provides **support to students** relating to a range of matters through the Information Points and Student Support Advisers.

Student Experience Coaches can provide help you with your university experience outside of the classroom <https://www.uwe.ac.uk/study/study-support/student-experience-coaches>

[Tuition fees and information on bursaries and scholarships.](#)

[Residents' guides and accommodation options.](#)

[Advice and guidance for international students at UWE.](#)

Preparing to go on **placement** whilst at UWE. [Advice on opportunities for placements or finding placements.](#)

[Wellbeing advice, from **staying healthy** to counselling.](#)

[Information on **Equality and Diversity**](#)

[Explore and practice **faith and spirituality** at UWE.](#)

Student voice

[Information on **student feedback and surveys**.](#)

Link for information for the [Students Union](#) and how to become a student representative.

Post graduation support

Information to help you in [preparing for your final year](#) can be found on the website.

[Prepare for life after university](#) with Careers advice and guidance before, during and after your studies.

Regulations/Policies

Regulations

[The University regulations](#) are designed to ensure consistency and equity for all students and to provide clarity in how you will be treated by the University in any given situation.

Please see the UWE website for more information about [how your degree will be calculated](#).

In addition to the academic regulations, you should pay particular attention to the [IT Acceptable Use Policy](#) as this defines what you can or cannot do for the protection of systems and of individual users.

Assessment Offences

In order to ensure that all students are assessed fairly and equitably, it is important that markers are able to be sure it is your own work which is being assessed and that all your assessed work is done within the University rules and regulations. If a marker or invigilator believes that you have committed an assessment offence this will be reported and the allegation will have to be investigated. The University takes the committing of assessment offences very seriously. Action is always taken to investigate and follow through any such cases that are reported. Further information, including the Assessment Offences Policy, can be found on the [Academic integrity](#) webpages.

An assessment offence is defined by the University as ‘any action which has the potential to give a student an unfair advantage in an assessment.’ Plagiarism, collusion, and contract cheating are examples of the use of unfair means of presenting work for assessment.

Plagiarism – Demonstrating that you have read a wide range of material (books, journals or other sources) in writing a piece of coursework is essential, but so is ensuring that you acknowledge that work properly through correct referencing i.e. the naming of authors/sources and the use of paraphrasing, quotation marks or indented paragraphs.

Collusion – You may be asked to work with other students on a project, in class or analysing data, it is essential that any work you hand in for assessment purposes is written up by you on an individual basis. The text and diagrams / pictures etc. you use must be your own. You must be particularly careful if you are sharing a computer with another student or passing information between yourself and others in an electronic format such as email that you do not use someone else’s words – or that they use your words.

Non-compliance – it is important that you follow the instructions given to you by staff and adhere to the regulations of the University. For example, non-compliance could include taking unauthorised papers or items into an examination room.

Avoiding assessment offences

Assessment offences can frequently be avoided by ensuring that your work is correctly referenced and complies with the academic regulations. Referencing is the technique used to direct readers of a piece of written work to the sources of information that have been used in the preparation of the written work.

If you wish to refer to something you have read you MUST give a reference for this material. [The University Library provides advice on managing references.](#)

Information relating to assessment word count restrictions can be found in the [Assessment Content Limit Policy](#) on the website.

Health and Safety

Security

Access to the Campus is secured by coded electronic locks and swipe identity passes. Security and safety are given high priority in the School and you must not divulge any entry codes to anyone not belonging to the School or loan anyone your ID card. Security codes to the changing rooms must not be disclosed to anyone outside the School of Health and Wellbeing. These codes have been arranged for your safety.

Occupational Health

Occupational Health Clearance is required prior to starting the programme, and you will be required to complete a self-declaration each year as part of the registration process. Should you experience any significant or long-term changes to your health during your time on the programme, please notify Occupational Health.

Disclosure and Barring Service Check

Satisfactory Disclosure and Barring Service check is required at the start of the programme, and you will be required to complete a self-declaration each year as part of the registration process. Should you be subject to any convictions, cautions or final warnings during your time on the programme it is your responsibility to disclose these to the university. Please contact the programme leader to discuss.

Insurance Guidelines

The University has a range of insurance policies which provide cover to both the University, its employees and to students. The following guidelines provide summary information on the operation of key policies in the context of University activities. Please see the [Insurance Guide](#) for further information.

Students on University Premises

Indemnification of the University

The University has arranged insurance which provides indemnity in respect of the University's legal liabilities, which it may incur as a result of injury to students on its premises. There is no cover for accidents that are nobody's fault.

Personal accident

Although an element of Personal Accident insurance is included in the University's Overseas Travel policy the University does not provide general Personal Accident Insurance for students. It is the student's responsibility to arrange their own cover should they wish to do so. However, Personal Accident Insurance is available for students belonging to the various Students' Union sports clubs. For further details please contact the Students' Unions Finance Manager.

Field Trips

Travel insurance is provided for students undertaking overseas field trips, which are an integral part of their course. An element of Personal Accident insurance cover is included in this policy. However, students undertaking field trips in the UK or overseas may wish to obtain a more comprehensive cover themselves for the duration of the trip.

Sandwich Courses

Students enrolled on sandwich courses normally complete the work placement as employees of the host firm. It is expected that the student will be covered by the employer's insurances as they apply to its employees.

Secondment and work experience schemes

Where students are seconded to firms (except for periods of industrial training in connection with sandwich courses) public authorities or other establishments for the purpose of practical training or industrial experience, the insurance arranged indemnifies the University in connection with:

- legal liability incurred as a result of accidental injury to the students themselves
- legal liability incurred as a result of accidental injury/damage to third party persons or property arising out of any University activities.

Special arrangements may be necessary depending on the nature of the work experience. Receiving organisations should be asked to deem students to be employees for the purpose of Employers' Liability and Third Party Liability cover.

Student Overseas Travel

General

The University has automatic travel insurance cover for employees and students. This policy provides cover for employees travelling overseas on official University business and students who travel overseas as part of their UWE course. Employees are defined as persons with a contract of employment with the University. Our Insurers have confirmed that the cover will also apply to external examiners if travelling on University business and being paid by the University for their services. However it will not apply to other persons who are sub-contracting their services to the University.

No cover applies for holidays or other personal travel. Staff/students should make alternative insurance arrangements for that part of their travel which is not University business.

How to arrange cover

Overseas visits or study periods

Travel insurance cover is provided for students who are required to travel overseas for part of their course.

Claims

Please see the [Insurance Guide](#) for further information and contact details.

Appendix A: Key Programme & School Contacts

Name	Programme roles	Contact details
Kieran Brannigan	<p>Programme Leader</p> <p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Principles of Prehospital Emergency Care</p> <p>Cohort Lead: Cohort 01</p> <p>Academic Personal Tutor: Cohort 01</p>	<p>Email: kieran.brannigan@uwe.ac.uk</p> <p>Phone: 0117 328 6903</p> <p>Room: 2BBC 029</p>
Mark Wood	<p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Paramedic Practice 1</p> <p>Cohort Lead: Cohort 05</p> <p>Academic Personal Tutor: Cohort 03</p>	<p>Email: mark.wood@uwe.ac.uk</p> <p>Phone: 0117 328 8164</p> <p>Room: 2BBC 024</p>
Joanne Markerson	<p>Non-ambulance Placement Lead</p> <p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Interpersonal Skills for Paramedic Practice</p> <p>Academic Personal Tutor: Cohort 05</p>	<p>Email: joanne.markerson@uwe.ac.uk</p> <p>Phone: 0117 328 5137</p> <p>Room: 2BBC 019</p>
Nigel Fortune	<p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Life Sciences for Paramedic Practice</p> <p>Academic Personal Tutor: Cohort 05</p>	<p>Email: Nigel2.Fortune@uwe.ac.uk</p> <p>Phone: 0117 328 7583</p> <p>Room: 2BBC 019</p>
Liam Casey	<p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Medical Conditions Emergency Care</p> <p>Cohort Lead: Cohort 03</p> <p>Academic Personal Tutor: Cohort 02</p>	<p>Email: Liam.casey@uwe.ac.uk</p> <p>Phone: 0117 328 2711</p> <p>Room: 2BBC 020</p>
Jake Stanley	<p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: ECG Interpretation for Paramedic Practice</p> <p>Cohort Lead: Cohort 04, Cohort 01</p> <p>Academic Personal Tutor: Cohort 01</p>	<p>Email: jake.stanley@uwe.ac.uk</p> <p>Phone: 0117 328 1207</p> <p>Room: 2BBC 020</p>
Sam Crook	<p>Ambulance Placement Lead</p> <p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Advanced Life Support Skills</p> <p>Academic Personal Tutor: Cohort 04</p>	<p>Email: sam.crook@uwe.ac.uk</p> <p>Phone: 0117 328 1279</p> <p>Room: 2BBC 024</p>
Georgina Lambert	<p>Senior Lecturer in Paramedic Practice</p> <p>Module Leader: Primary and Urgent Care within Paramedic Practice</p> <p>Cohort Lead: Cohort 12</p> <p>Academic Personal Tutor: Cohort 12</p>	<p>Email: georgina.lambert@uwe.ac.uk</p> <p>Room: 2BBC 024</p>

Lily Sheppard	Senior Lecturer in Paramedic Practice Module Leader: Paramedic Practice 2 Academic Personal Tutor: Cohort 04	Email: lily.sheppard@uwe.ac.uk Room: 2BBC 024
Martyn Hill- Whatmore	Senior Lecturer in Paramedic Practice Module Leader: Evidence Based Paramedic Practice	Email: Martyn.Whatmore@uwe.ac.uk Phone: 0117 328 8540 Room: 2BBC 024
Janey Collins	Paramedic Science Admissions Lead Senior Lecturer in Paramedic Practice	Email: Jane5.collins@uwe.ac.uk Phone: 0117 328 8950 Room: 2BBC 019
Faye Davies	Paramedic Science Lecturer Academic Personal Tutor: Cohort 02	Email: faye.davies@uwe.ac.uk Room: 2BBC 019
Nick Miller	Senior Lecturer in Paramedic Practice Module Leader: Paramedic Practice 3 Cohort Lead: Cohort 02 Academic Personal Tutor: Cohort 03	Email: Nick.Miller@uwe.ac.uk Phone: 0117 328 7674 Room: 2BBC 019
Louise Jamieson	Senior Lecturer in Paramedic Practice Cohort Lead: Cohort 12 Academic Personal Tutor: Cohort 12	Email: louisa.jamieson@uwe.ac.uk Phone: 0117 328 2835 Room: 2BBC 019
Jon Newton	Senior Lecturer in Paramedic Practice Module Leader: Trauma and Mass Casualty Management	Email: jon.newton@uwe.ac.uk Phone: 0117 328 3087 Room: 2BBC 020
Jamie Seaward	Paramedic Science Lecturer Academic Personal Tutor: Cohort 02	Email: jamie.seaward@uwe.ac.uk Room: 2BBC 020
Debbie Hubbard	Associate Director for Subject Cluster 1 (Physiotherapy, Occupational Therapy, Sports Rehabilitation, Paramedic Science, MSc Rehabilitation)	Email: debbie.hubbard@uwe.ac.uk Phone: 0117 328 3019 Room: 2B032